



GoLive

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The events and procedures in this guide will become effective **Monday, May 4, 2009**.

Please feel free to contact the ECF Help Desk at (800) 442-6850 if you have any questions or need assistance docketing any events. Filing resources, including Federal and Local Rules, the ECF User Manual, and online help, can be found on the Court's website: www.txnb.uscourts.gov.

I. CM/ECF Updates

- **Chapter 11 Plan confirmed date on the docket sheet (PMR 612)**

What is changing? In Chapter 11 cases where a plan has been confirmed, the confirmation date will appear on the docket sheet.



Why is it changing? Users will be able to easily monitor the status of Chapter 11 cases without reviewing the entire docket sheet.

Who will this affect? Attorneys monitoring the progress of Chapter 11 cases.

- **Modification to the *Motion to reopen case and Vacate dismissal order and reinstate order events (PMR 670/678)***

What is changing? When a motion is filed to reopen a case, the event will check CM/ECF for dates in the dismissal fields. When a date is detected, the event will prompt the user to clarify if the motion also seeks reinstatement.

When an order is entered granting the motion to vacate dismissal order and reinstate case, the user will be prompted to select the appropriate debtor(s), and the dismissal date fields will be terminated and cleared accordingly.

Therefore, the dismissal date will not appear on the docket sheet when a dismissal order has been vacated and the case has been reinstated.

Why is it changing? External users will be able to indicate accurately on the docket sheet if their motion is pertaining to reinstatement of the case.

Who will this affect? Attorneys seeking to reopen/reinstate a case.



▪ **Chapter 11 First day motions event (PMR 671)**

What is changing? The event will now display a bulleted list of motions that should not be filed as first day motions, as they already have specific CM/ECF events for use in filing.

WARNING - You may NOT use this event for items such as:

- Cash Collateral
- Consolidate
- Employ
- Expedite Hearing
- Extend or Shorten Time
- Joint Administration
- Pay

Why is it changing? This modification to the *First day motions* event will decrease the number of errors associated with filing incorrect motions that should be filed using the stand-alone event in CM/ECF.

Who will this affect? Attorneys filing first day motions.



II. Form Updates

▪ Change to form BTXN128 – Bankruptcy Case Information Search Request (PMR 689)

What is changing? The form will correctly reflect that only the last four numbers of a debtor's Social Security or Tax ID Number will be provided when calling the Voice Case Information System (VCIS).

BTXN128 BEFORE:

BTXN 128 (rev. 03/04)

United States Bankruptcy Court
Northern District of Texas
Bankruptcy Case Information Search Request

The Court's *Voice Case Information System (VCIS)* is available 24 hours a day, seven days a week. The system can be reached by dialing 214-753-2128 or 800-886-9008. VCIS can search for case information by bankruptcy case number, debtor's name or debtor's social security number. Once a case is located, the following information is provided:

- | | | |
|---------------------|--------------------------|--|
| - debtor's name | - bankruptcy case number | - debtor's SSN or Tax ID# |
| - presiding judge | - chapter | - trustee name |
| - date filed | - availability of assets | - voluntary/involuntary filing |
| - date of discharge | - date of closing | - debtor's attorney's name & telephone # |
| - case status | - disposition of case | |

BTXN128 AFTER:

BTXN 128 (rev. 03/04)

United States Bankruptcy Court
Northern District of Texas
Bankruptcy Case Information Search Request

The Court's *Voice Case Information System (VCIS)* is available 24 hours a day, seven days a week. The system can be reached by dialing 214-753-2128 or 800-886-9008. VCIS can search for case information by bankruptcy case number, debtor's name or debtor's social security number. Once a case is located, the following information is provided:

- | | | |
|---------------------|--------------------------|--|
| - debtor's name | - bankruptcy case number | - debtor's redacted SSN or Tax ID# |
| - presiding judge | - chapter | - trustee name |
| - date filed | - availability of assets | - voluntary/involuntary filing |
| - date of discharge | - date of closing | - debtor's attorney's name & telephone # |
| - case status | - disposition of case | |

Why is it changing? Correct information will be provided to the Court's customers.

Who will this affect? Parties and attorneys searching for bankruptcy case information.

